

Formerly

African
Utility Week

POWERGEN
AFRICA

Enlit Africa

7-9

JUNE 2022

IN-PERSON AND ONLINE
Cape Town, South Africa

**Enlit is your inclusive guide to
the energy transition.**

ADDITIONAL
Services Manual

www.enlit-africa.com

 EnlitAfrica

 @Enlit_Africa

 Enlit-Africa

Created by

VJKA
GROUP

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ADDENDUM A

**STAND CLEANING
SIGNAGE & BANNER RIGGING
LUNCH TICKETS
EXPO SCREENS
CATERING & BEVERAGES
FREIGHTING & STORAGE
PARKING TICKETS**

Form 1

Stand cleaning



PLEASE FORWARD THE COMPLETED FORM TO BRADLEY BARNABAS

Email: bradley.barnabas@wearevuka.com | Tel: +27 21 700 3509

Deadline: 20 May 2022. Orders received after deadline date is subject to an additional 20% surcharge

Company name: _____ Event: _____

Street address: _____ Stand/Room: _____

Postal code: _____ VAT Number: _____

Office number: _____ Mobile number: _____ Fax Number: _____

Email address: _____

Stand cleaning

GENERAL CLEANING WILL BE PROVIDED FOR THE EXHIBITION HALLS. IF YOU REQUIRE A DEDICATED STAND CLEANER FOR YOUR STAND, PLEASE INDICATE THIS BELOW

Qty/ m2 required to be cleaned	Rate per m2	Dates to be cleaned (please tick next to appropriate date)	Times	Total excl. VAT @15%
	R 101.71 per m2/day	6 June (B/up)		
	R 101.71 per m2/day	7 June		
	R 101.71 per m2/day	8 June		
	R 101.71 per m2/day	9 June		

Acceptance of the above:

Name: _____ Signature: _____ Date: _____

Form 2

Signage



PLEASE FORWARD THE COMPLETED FORM TO BRADLEY BARNABAS

Email: bradley.barnabas@wearevuka.com | Tel: +27 21 700 3509

Please note that there are limited sites available and this will work on a first-come first-served basis.

Deadline: 20 May 2022. Orders received after deadline date is subject to an additional 20% surcharge

Company name: _____ Event: _____





Street address: _____ Stand/Room: _____

Postal code: _____ VAT Number: _____

Office number: _____ Mobile number: _____ Fax Number: _____

Email address: _____

Signage

ITEM	QTY/M2 REQUIRED	TOTAL EXCL. VAT @15%	TOTAL INCL. VAT @15%	EXAMPLE
Pillar Wraps		R17 906,40	R20 592,36	
Branded Floor Tiles		R4 158,00	R4 781,70	
Toilet Branding		R1 878,00	R2 159,70	
Hanging Banners		R7 150,00	R8 222.50	

Acceptance of the above:

Name: _____ Signature: _____ Date: _____

Form 3

Banner rigging



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Company name: _____ Event: _____
Street address: _____ Stand/Room: _____
Postal code: _____ VAT Number: _____
Office number: _____ Mobile number: _____ Fax Number: _____
Email address: _____

Banner rigging

EXCLUSIVE SUPPLIER

Should you wish to hang a banner above your stand, please contact Gearhouse South Africa directly: **Gerry Coughlan** email: Gerry.Coughlan@gearhouse.co.za, tel: +27 21 9297257, mobile: +27 83 6073861. All banner rigging is subject to approval. Please have all the dimensions, weight and sizes of your banners ready as well as a time you wanting the banner to be rigged when contacting Gearhouse South Africa. Gearhouse South Africa will quote you directly based on your requirements. **No other contractors will be allowed to rig at Enlit Africa.**

Acceptance of the above:

Name: _____ Signature: _____ Date: _____

Form 4

Lunch tickets & expo screens



PLEASE FORWARD THE COMPLETED FORM TO BRADLEY BARNABAS

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Company name: _____ Event: _____

Street address: _____ Stand/Room: _____

Postal code: _____ VAT Number: _____

Office number: _____ Mobile number: _____ Fax Number: _____

Email address: _____

Additional lunch tickets

PLEASE NOTE THAT ONLY COMPLIMENTARY DELEGATES AS PER YOUR PACKAGE IS ALLOCATED A BUFFET LUNCH. IF YOU REQUIRE LUNCH TICKETS FOR YOUR STAFF, PLEASE INDICATE THIS BELOW. THIS ONLY INCLUDES BUFFET LUNCH AND A SOFT DRINK AND EXCLUDES REFRESHMENT BREAKS.

Dates lunch tickets required (please tick next to the appropriate date)	Qty of lunch ticket/tickets required	Price per ticket	Total Excl VAT @15%	Total excl. VAT @15%
7 June		R395,00		
8 June		R395,00		
9 June		R395,00		

Expo screens

Qty/ m2 required to be covered	Opening of stand	Cost excl. VAT	Total excl. VAT @15%	Total excl. VAT @15%
2 or 3 metres width		R1585,50		
4 meters width		R1950,00		
5 meters width		R2575,50		

Acceptance of the above:

Name: _____ Signature: _____ Date: _____

Form 5

Beverages



PLEASE FORWARD THE COMPLETED FORM TO BRADLEY BARNABAS

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Deadline: 20 May 2022. Orders received after deadline date is subject to an additional 20% surcharge

Company name: _____ Event: _____

Street address: _____ Stand/Room: _____

Postal code: _____ VAT Number: _____

Office number: _____ Mobile number: _____ Fax Number: _____

Email address: _____

DESCRIPTION	CHARGED PER	QUANTITY REQ	NO OF DAYS	UNIT PRICE ZAR	DELIVERY DATE & TIME	TOTAL COST
TEA AND COFFEE						
Semi Espresso Machine (300 cups) Incl. cups of coffee (Limited to Cappuccino, Espresso & Hot Chocolate), cups, saucers, teaspoons, tea bags, milk, white & brown sugar sachets, and a Barista for a period of 8 hours. Anything thereafter will be charged for.	300 cups			R 11 752,90		
Semi Espresso Machine (200 cups) Incl. cups of coffee (Limited to Cappuccino, Espresso & Hot Chocolate), cups, saucers, teaspoons, tea bags, milk, white & brown sugar sachets, and a Barista for a period of 8 hours. Anything thereafter will be charged for.	200 cups			R 8 660,04		
Semi Espresso Machine (120 cups) Incl. cups of coffee (Limited to Cappuccino, Espresso & Hot Chocolate), cups, saucers, teaspoons, tea bags, milk, white & brown sugar sachets, and a Barista for a period of 8 hours. Anything thereafter will be charged for.	120 cups			R 5 295,95		
Nespresso Pod Machine (50 cups) Incl. cups, saucers, teaspoons, milk, white & brown sugar sachets. Machine can only produce 50 cups per day. Pods not included.	Per Machine			R 2 080,55		

Form 5

Beverages



Nespresso Pods	Per Pod			R 38,40		
Urn of Coffee/Tea (40 cups) Incl. cups, saucers, teaspoons, tea bags, milk, white & brown sugar sachets, and a Waiter for 4 consecutive hours. Anything thereafter will be charged for.	40 cups			R 1 260,00		
DESCRIPTION	CHARGED PER	QUANTITY REQ	NO OF DAYS	PRICE ZAR	DELIVERY DATE & TIME	TOTAL COST
BEVERAGE BARS						
Mocktail Station (min of 150 mocktails) Incl. mocktails, glassware, barman, ingredients and equipment, excl the counter. Various options available on request.	Mocktail			R 52,00		
Additional Coffee per Cup	Cup			R 35,39		
SOFT DRINKS						
Coca-Cola	24 Pack (300ml)			R 792,00		
Coca-Cola Light	24 Pack (300ml)			R 792,00		
Coke Zero	24 Pack (300ml)			R 792,00		
Crème Soda, Fanta Orange / Grape, Ginger Beer	24 Pack (300ml)			R 792,00		
Appletiser / Grapetiser	24 Pack (330ml)			R 821,30		
Mineral Water (Still)	24 Pack (500ml)			R 521,00		
Mineral Water (Sparkling)	24 Pack (1l)			R 521,00		
18 litre watercooler refill bottle	18 litre			R 240,00		
CIDERS						
Hunters Dry	24 Pack (330ml)			R 821,00		
Savannah Dry	24 Pack (330ml)			R 821,00		
BEERS						
Castle Lite	24 Pack (330ml)			R 751,00		
Devils Peak Craft Beer	24 Pack (330ml)			R 1000,80		
DESCRIPTION	CHARGED PER	QUANTITY REQ	NO OF DAYS	UNIT PRICE ZAR	DELIVERY DATE & TIME	TOTAL COST

Form 5

Beverages



WINE (NB: MAY ONLY BE PURCHASED PER BOTTLE OR A CASE OF 6.)						
Sauvignon Blanc Anthonij Rupert, Protea	750ml			R 290,00		
Chenin Blanc J9	750ml			R 438,00		
Chardonnay Diemersdal	750ml			R 276,00		
Blush Pierre Jourdan, Tranquille	750ml			R 241,00		
Pinot Noir Paul Cluver, Village	750ml			R 396,00		
Cabernet Sauvignon Rustenberg	750ml			R 384,00		
Merlot Bon Courage, Mulberry Bush	750ml			R 205,00		
Shiraz Saronsberg, Provenance	750ml			R 378,00		
Pinotage Simonsig	750ml			R 456,00		
Champagne Moët & Chandon Brut NV	750ml			R3 000,00		
Champagne Moët & Chandon Brut Rose NV	750ml			R3 000,00		
Champagne Moët & Chandon Nectar	750ml			R3 000,00		
STAFFING (NB: STAFFING TO BE HIRED FOR A MINIMUM OF 4 CONSECUTIVE HOURS)						
Wine Steward	Per hour			R 113,52		
Barman	Per hour			R 113,52		
Barista (Additional Hours)	Per hour			R 214,32		

Subtotal	<input type="text"/>
15% VAT Total	<input type="text"/>
Total	<input type="text"/>

Terms and conditions

1. Payment has to be made a minimum of 7 working days prior. Payment received after the deadline date, as well as additional orders, is subject to a 20% surcharge.
2. All prices are subject to 15% VAT being charged, and are only valid for the 2022 calendar year.
3. No external catering or beverages will be allowed.
4. Under no circumstances will food items be returned for credit.
5. The provision of napkins, cutlery, crockery, and glassware is subject to the service booking of a waitron.
6. Once an order is confirmed and paid for, it is accepted as final confirmation.

Orders received after deadline date are subject to an additional 20% surcharge.

Acceptance of Quotation (Incl. Terms & Conditions)

Name: _____ Signature: _____ Date: _____

Form 6

Catering



PLEASE FORWARD THE COMPLETED FORM TO BRADLEY BARNABAS

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Deadline: 20 May 2022. Orders received after deadline date is subject to an additional 20% surcharge

Company name: _____ Event: _____

Street address: _____ Stand/Room: _____

Postal code: _____ VAT Number: _____

Office number: _____ Mobile number: _____ Fax Number: _____

Email address: _____

Authorised by: _____ Signature: _____

Dates required: _____ Quote date: _____

DESCRIPTION	CHARGED PER	QUANTITY REQ	NO OF DAYS	UNIT PRICE ZAR	DELIVERY DATE & TIME	TOTAL COST
BREAKFAST MENUS						
Finger Fork (Standing) Breakfast • Macon and cheddar quiche • Quinoa and broccoli frittata • Tomato cocktail, celery and cucumber • Potted yoghurt, muesli • Fresh fruit kebabs • Whole fresh fruit • Roast beef with tomato chutney and mustard greens on bruschetta • South African cheese selection with preserves • Crackers, Melba toast and grissini	per person			R 330,00		
Finger Fork Waiter Served Selection • Tomato and feta tartlets • Macon-wrapped beef kebabs with a béarnaise sauce • Cheddar cheese gratinated mushroom on ciabatta • Curried mince in herb wrap with chutney • Poached egg with a chorizo hash • Mini sausage selection with mustards	per person			R 330,00		

Form 6

Catering



DESCRIPTION	CHARGED PER	QUANTITY REQ	NO OF DAYS	PRICE ZAR	DELIVERY DATE & TIME	TOTAL COST
BANQUETING AFTERNOON TEA MENU						
Savorury items • Mini prego rolls with caramelised onion and garlic sauce • Jalapeño and cheese rissoles • Smoked salmon, cucumber and cream cheese triple-decker sandwiches • Spinach and feta frittata with chive cottage cheese • Buffalo mozzarella and plum tomato croissants with pesto butter and fresh rocket • Spicy buttermilk chicken satay with blue cheese sauce and popcorn powder • Ostrich bobotie (curried minced meat) tartlets with coriander chutney (Specialty coffee charged on consumption)	per person			R 378,00		
Sweet Items • Warm scones with Chantilly cream and strawberry jam on the side • Baked vanilla cheesecake • Chocolate and caramel eclairs • Mini milk tarts • Marble tea loaf • Orange tea loaf • Variety of macarons • Koeksisters (deep fried pastry) • Peanut cookies • Choc-chip cookies • Biscotti • Homemade marshmallows • Homemade nougat • White chocolate and passion fruit slice • Tea and filter coffee (Specialty coffee charged on consumption)	per person			R 378,00		

Form 6

Catering



SOMETHING SNACKY						
Droewors	250ml			R 175,00		
Stuffed green olives	250ml			R 70,00		
Spiced mixed olives	250ml			R 80,00		
Biltong	250ml			R 198,00		
Salted pretzels	250ml			R 66,00		
Savoury crisps	250ml			R 48,00		
Prawn crackers	250ml			R 48,00		
Sweet potato chips	250ml			R 54,00		
Spiced mixed nuts	250ml			R 114,00		

Subtotal

15% VAT Total

Total

Terms and conditions

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2. All prices are subject to 15% VAT being charged, and are only valid for the 2022 calendar year.
3. No external catering or beverages will be allowed.
4. Under no circumstances will food items be returned for credit.
5. The provision of napkins, cutlery, crockery, and glassware is subject to the service booking of a waitron.
6. Once an order is confirmed and paid for, it is accepted as final confirmation.

Orders received after deadline date are subject to an additional 20% surcharge.

Acceptance of Quotation (Incl. Terms & Conditions)

Name: _____ Signature: _____ Date: _____

Form 7

Freighting, storage, etc



Please complete & email to ef-gsm@ef-gsm.co.za so we can assist you further

Exhibition Freighting will be supplying the following services to exhibitors at the show:

- | | | | |
|---|---|---|---|
| <input type="radio"/> International transport | <input type="radio"/> Customs clearance | <input type="radio"/> Warehousing | <input type="radio"/> On-site handling facilities |
| <input type="radio"/> Removal & storage | <input type="radio"/> Return of empty cases | <input type="radio"/> Re-export formalities | <input type="radio"/> Return transport |

Please note that the LATEST DATE FOR ARRIVAL OF EXHIBITS IN SOUTH AFRICA ARE:

SEA: CPT 7 June

Air: 23 May

Road: 10 days

Sea: DBN N/A

Courier: **Please avoid courier services**

CARGO INFORMATION					
Case No.	Description	Dims	Cbm	Weight	Value

If an Exhibitor is not present at the booth, at the time of delivery of the goods, a photo will be taken as proof of delivery.

Build up date: _____ Breakdown date: _____ Delivery to stand: _____

We require the following services:

- | | | | |
|---|--|---|--|
| <input type="radio"/> Packing | <input type="radio"/> Empty case storage | <input type="radio"/> Return transport | <input type="radio"/> Collection from our premises |
| <input type="radio"/> Customs clearance | <input type="radio"/> Porters | <input type="radio"/> Transport & delivery to stand | |

Company name: _____ Stand/Room: _____

Address: _____ Tel Number: _____

Email address: _____ Fax Number: _____

Contact: _____ Signature: _____

Please complete and return this Shipping Form directly to Exhibition Freighting GSM as soon as possible.

Parking tickets



ITEM	DESCRIPTION	MINIMUM NO. OF UNITS	TOTAL COST PER ITEM	TOTAL
PARKING TICKETS				
Parking ticket	Per day		R 80,00	

ADDENDUM B

NETWORKING OPPORTUNITIES
NETWORKING MENU

Form 8

Networking opportunities



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Company name: _____ Event: _____

Street address: _____ Stand/Room: _____

Postal code: _____ VAT Number: _____

Office number: _____ Mobile number: _____ Fax Number: _____

Email address: _____

Option 1

Which includes 4 pieces/canapés which can be found on the menu page below. You may choose any items from any category to make the amount of pieces/canapés per person.

Beers, ciders and sodas area charged at R125.00 per head. Please note that we no longer do liquor on consumption. Any additional liquor placed on site will be charged at a surcharge of 20%.

We require 4 canapés for _____ (number of pax) x R166.00 per head = _____ excl VAT @ 15%

We require drinks for _____ (number of pax) x R125.00 per head = _____ excl VAT @ 15%

NB: The above price only includes local, beers, wines, sodas and water. If you require any other bar type, please request a revised quote from the organisers.

Date of networking function: _____ Time of function: _____

Time of food to be delivered: _____ Time of pouring of drinks: _____

Option 2

Which includes 6 pieces/canapés which can be found on the menu page below. You may choose any items from any category to make the amount of pieces/canapés per person.

Beers, ciders and sodas area charged at R125.00 per head. Please note that we no longer do liquor on consumption. Any additional liquor placed on site will be charged at a surcharge of 20%.

We require 6 canapés for _____ (number of pax) x R240.00 per head = _____ excl VAT @ 15%

We require drinks for _____ (number of pax) x R125.00 per head = _____ excl VAT @ 15%

NB: The above price only includes local, beers, wines, sodas and water. If you require any other bar type, please request a revised quote from the organisers.

Date of networking function: _____ Time of function: _____

Time of food to be delivered: _____ Time of pouring of drinks: _____

Option 3

Which includes 9 pieces/canapés which can be found on the menu page below. You may choose any items from any category to make the amount of pieces/canapés per person.

Beers, ciders and sodas area charged at R125.00 per head. Please note that we no longer do liquor on consumption. Any additional liquor placed on site will be charged at a surcharge of 20%.

We require 9 canapés for _____ (number of pax) x R318.00 per head = _____ excl VAT @ 15%

We require drinks for _____ (number of pax) x R125.00 per head = _____ excl VAT @ 15%

NB: The above price only includes local, beers, wines, sodas and water. If you require any other bar type, please request a revised quote from the organisers.

Date of networking function: _____ Time of function: _____

Time of food to be delivered: _____ Time of pouring of drinks: _____

Option 4

Which includes 12 pieces/canapés which can be found on the menu page below. You may choose any items from any category to make the amount of pieces/canapés per person.

Beers, ciders and sodas area charged at R125.00 per head. Please note that we no longer do liquor on consumption. Any additional liquor placed on site will be charged at a surcharge of 20%.

We require 12 canapés for _____ (number of pax) x R410.00 per head = _____ excl VAT @ 15%

We require drinks for _____ (number of pax) x R125.00 per head = _____ excl VAT @ 15%

NB: The above price only includes local, beers, wines, sodas and water. If you require any other bar type, please request a revised quote from the organisers.

Date of networking function: _____ Time of function: _____

Time of food to be delivered: _____ Time of pouring of drinks: _____

Option 5

Which includes 15 pieces/canapés which can be found on the menu page below. You may choose any items from any category to make the amount of pieces/canapés per person.

Beers, ciders and sodas area charged at R125.00 per head. Please note that we no longer do liquor on consumption. Any additional liquor placed on site will be charged at a surcharge of 20%.

We require 15 canapés for _____ (number of pax) x R493.75 per head = _____ excl VAT @ 15%

We require drinks for _____ (number of pax) x R125.00 per head = _____ excl VAT @ 15%

NB: The above price only includes local, beers, wines, sodas and water. If you require any other bar type, please request a revised quote from the organisers.

Date of networking function: _____ Time of function: _____

Time of food to be delivered: _____ Time of pouring of drinks: _____

Option 6

Which includes bowl food which can be found on the menu page below. You may choose any items from any category to make the amount of pieces/canapés per person.

Beers, ciders and sodas area charged at R125.00 per head. Please note that we no longer do liquor on consumption. Any additional liquor placed on site will be charged at a surcharge of 20%.

We require bowl food for _____ (number of pax) x R81.50 per head = _____ excl VAT @ 15%

We require drinks for _____ (number of pax) x R125.00 per head = _____ excl VAT @ 15%

NB: The above price only includes local, beers, wines, sodas and water. If you require any other bar type, please request a revised quote from the organisers.

Date of networking function: _____ Time of function: _____

Time of food to be delivered: _____ Time of pouring of drinks: _____

Acceptance of the above:

Name: _____ Signature: _____ Date: _____

Menu: Networking functions

Cold cocktail menu items

SEAFOOD

- Smoked trout with a horseradish cream on rye
- Smoked trout pate with seaweed (gf)
- Lemon cured salmon on cauliflower with sour cream (gf)
- Smoked trout with pickles, Danish feta and sesame
- Seared tuna on potato latkes
- Ceviche with radish, onion and lime chili marinade (gf)
- Oyster in soya chilli dressing (gf)

SOUPS

- Gazpacho (gf)
- Vichyssoise soup with chives (gf)

VEGETARIAN

- Tomato Mozzarella with basil pesto and toasted pine nuts
- Beetroot roulade with chevin, rocket and black pepper (gf)
- Mushroom custard with a pickled mushroom salad (gf)
- Onion phyllo tart with brie cheese
- Chickpea and courgette fritter (gf)

POULTRY

- Cajun spiced chicken and a sweet piquant pepper cream cheese (gf)
- Seared duck on brioche with a prune puree
- Chicken liver pate on whole wheat with red onion marmalade
- Duck wraps with a hoisin sauce

MEAT

- Beef tartare with onion and mustard on Cape seed bread (gf)
- Rare roast beef, gherkin and mustard crostini
- Pepper cured beef with baba ghanoush on baby gem (gf)
- Smoked ostrich carpaccio with a mustard mayonnaise and parmesan (gf)
- Lightly smoked lamb rump on ciabatta, herb and garlic cream cheese, rocket
- Biltong gougères (Biltong Puffs)

SUSHI SELECTION

- Salmon maki (gf)
- Tuna maki (gf)
- Avocado maki (gf)
- Cucumber maki (gf)
- Prawn and avocado inside out roll (gf)
- Salmon roses (gf)

Menu: Networking functions

Warm cocktail menu items

SEAFOOD

- Crumbed prawns, sweet and sour dipping sauce
- Thai-style fish cakes with a lime dressing and avocado salsa (gf)
- Salmon and caper tartlet
- Salt and pepper fried calamari with a smoked aioli (gf)
- Fried fish and chips cones with a tartare sauce
- Prawn tempura with sweet and sour sauce

SOUPS

- Mushroom soup with sour cream (gf)
- Asparagus soup, truffle oil (gf)

VEGETARIAN

- Chilli poppers
- Pear, celery and gorgonzola empanada
- Potato samosas
- Falafal with hummus in pita
- Vegetable spring rolls, dipping sauce
- Feta and spinach quiche
- Tempura fried vegetables
- Mushroom tartlets

POULTRY

- Spicy duck in steamed buns with sprouts and spring onion
- Southern fried chicken pieces
- Chicken satays with coconut and peanut sauce (gf)
- Chicken dumplings
- Soya and honey marinated chicken drumsticks (gf)
- Duck bitterballen with mustard mayonnaise
- Curried chicken empanada

MEAT

- Beef satays, oyster sauce
- Crumbed Beef frikkadels, home-made chutney Cocktail sausage selection with mustards
- Mini bobotie puff pastry pies
- Pulled lamb pita with hummus and yoghurt BBQ beef ribs (gf)
- Macon wrapped jalapeno poppers Lamb and apricot kebabs (gf)
- Lamb koftas with coriander dipping sauce (gf)

Menu: Networking functions

Bowl food menu items

- Sweet and sour prawns (3) with egg-fried rice
- Bakmi goreng with prawn, chicken and lamb satay
- Smoked lamb belly with soya and honey glaze, potato hash
- Dim sum selection with a dipping sauce
- Mushroom gnocchi with prawn and peas
- Smoked salmon tartine with cottage cheese
- Mini Caesar salad with crispy macon and Parmesan croutes
- Southern-fried chicken on a sesame bun with a peri-peri mayonnaise
- Mini cheese beef burger with pickles and tomato chutney
- Beef stroganoff with mashed potato
- Mushroom risotto
- Pea risotto with pulled lamb shoulder
- Spinach and ricotta ravioli
- Chicken curry with basmati rice and raita
- Thai-style chicken curry
- Mini hot dogs
- Pulled lamb sliders
- Mini beef prego
- Penne carbonara

Form 9

Credit card authorisation form



I hereby authorise payment in the sum of to be charged by Spintelligent trading as VUKA Group on my credit card as shown below:

Card: _____

Card number: _____ Expiry date: _____

Name on card: _____

Card type: ☐ Debit card ☐ Visa ☐ Master ☐ Amex

Cvc number: _____

Date: _____ Signature: _____

ADDENDUM C

ENHANCE YOUR STAND

FURNITURE, ELECTRICS, CARPETS/FLOORING,

FASCIA NAMES, ETC

BRANDING

UPGRADED SHELL SCHEME PACKAGES

DEADLINE DATE: 19 MAY 2022



EXHIBITOR SERVICES MANUAL



7 – 9 JUNE 2022
CTICC – CAPE TOWN

**SERVICE FORM
SUBMISSION
DEADLINE:
19 May 2022**

GL Events SOUTH AFRICA

PROJECT MANAGER
CAREN CLOETE
+27 (0)21 526 3200
Caren.cloete@gl-events.com

STANDARD SHELL SCHEME PACKAGE BOOTHS BOOKED WITH THE ORGANISER INCLUDES THE FOLLOWING:
3M X 3M / 4M X 3M / 5M X 3M / 6M X 3M / 9M X 3M



FRONT FACING

BOOTH PACKAGES INCLUDES:

- ☐ Shell Scheme Structure
- ☐ Fascia Board with Company Name
- ☐ Grey Carpeting
- ☐ 01 x 15 amp plug point
- ☐ 02 x 150 watt spot light
- ☐ 01 x ¼ amp Single Phase Distribution Board
- ☐ 01 x Café Table White Top
- ☐ 02 x White Stella Chair



CORNER

PACKAGE FURNITURE

FURNITURE OPTIONS ON STANDARD PACKAGE (FURNITURE QUANTITIES DOUBLE UP FOR 6X3 AND 9X3 BOOTHS)

INDIVIDUAL PANEL SIZE:

- | | |
|----------------------------------|------------------------|
| - ACTUAL | 2393mm (h) x 963mm (w) |
| - VISUAL (for printing purposes) | 2380mm (h) x 950mm (w) |

FASCIA SIZE – 3m FASCIA:

- | | |
|----------------------------------|------------------------|
| - ACTUAL | 2942mm (h) x 312mm (w) |
| - VISUAL (for printing purposes) | 2930mm (h) x 300mm (w) |



UPGRADED PACKAGE BOOTHS –☐

please tick your selection

PLEASE SELECT FURNITURE PACKAGE OPTION FOR ALL UPGRADED PACKAGES ONLY**OPTION 1: WHITE HIGH**☐**OPTION 2: BLACK HIGH**☐**OPTION 3: WHITE LOW**☐**OPTION 4: BLACK LOW**☐

OPTION 1 SELECTION –



please tick your selection

OPTION 1: 3X3 CORNER – R14 665.00



1.2970(w)x2400(h)
2.2970(w)x2400(h)
3.960x960
Fascia print size 1500(w)x300(h)

OPTION 1: 3X3 FRONT FACING – R 18 177.00



1.2970(w)x2400(h)
2.2970(w)x2400(h)
3.2970(w)x2400(h)
4.960x960
Fascia print size 1500(w)x300(h)

OPTION 1: 4X3 CORNER – R15 999.50



1.2970(w)x2400(h)
2.3960(w)x2400(h)
3.960x960
Fascia print size 1500(w)x270(h)

OPTION 1: 4X3 FRONT FACING – R20 240.00



1.2970(w)x2400(h)
2.3960(w)x2400(h)
3.2970(w)x2400(h)
Fascia print size 1500(w)x270(h)



PLEASE SELECT FURNITURE PACKAGE OPTION ON PAGE 2

OPTION 1: 5X3 CORNER – R18 450.00



- 1. 2970(w)x2400(h)
- 2. 4950(w)x2400(h)
- 3. 960x960
- Fascia print size 1500(w)x270(h)

OPTION 1: 5x3 FRONT FACING – R22 310.00



- 1. 2970(w)x2400(h)
- 2. 4950(w)x2400(h)
- 3. 2970(w)x2400(h)
- 4. 960x960
- Fascia print size 1500(w)x270(h)

OPTION 1: 6X3 CORNER – R22595.00



- 1. 2970(w)x2400(h)
- 2. 5940(w)x2400(h)
- 3. 960x960
- Fascia print size 1500(w)x270(h)

OPTION 1: 6X3 FRONT FACING – R26 785.00



- 1. 2970(w)x2400(h)
- 2. 5940(w)x2400(h)
- 3. 2970(w)x2400(h)
- 4. 960x960
- Fascia print size 1500(w)x270(h)



OPTION 2 SELECTION –



please tick your selection

PLEASE SELECT FURNITURE PACKAGE OPTION ON PAGE 2

OPTION 2: 3X3 CORNER – R15 200.00



1. 2930(w)x2460(h)

2. 2980(w)x2460(h)

3. 960x960

4. 1073(w)x3000(h)

Fascia print size 1500(w)x413(h)

OPTION 2: 3x3 FRONT FACING – R18 585.00



1. 2930(w)x2460(h)

2. 2930(w)x2460(h)

3. 2980(w)x2460(h)

4. 960x960

Fascia print size 1500(w)x413(h)

5. 1073(w)x3000(h)

OPTION 2: 4X3 CORNER – R17300.00



1. 2930(w)x2460(h)

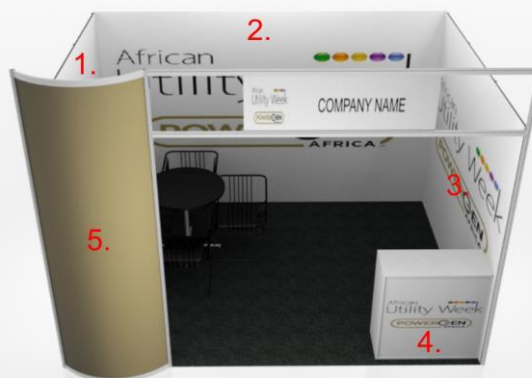
2. 3920(w)x2460(h)

3. 960x960

4. 1073(w)x3000(h)

Fascia print size 1500(w)x413(h)

OPTION 2: 4X3 FRONT FACING – R20 642.00



1. 2930(w)x2460(h)

2. 3920(w)x2460(h)

3. 2980(w)x2460(h)

4. 960x960

Fascia print size 1500(w)x413(h)

5. 1073(w)x3000(h)



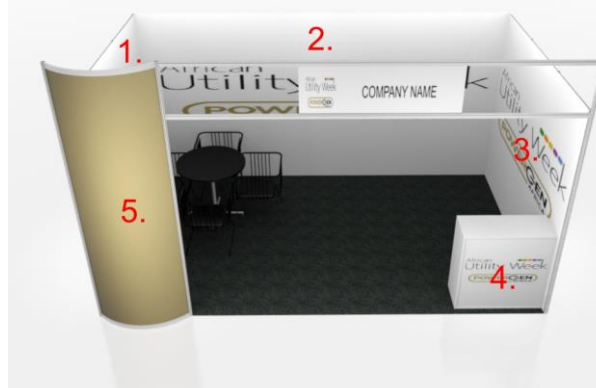
PLEASE SELECT FURNITURE PACKAGE OPTION ON PAGE 2

OPTION 2: 5X3 CORNER – R19 200.00



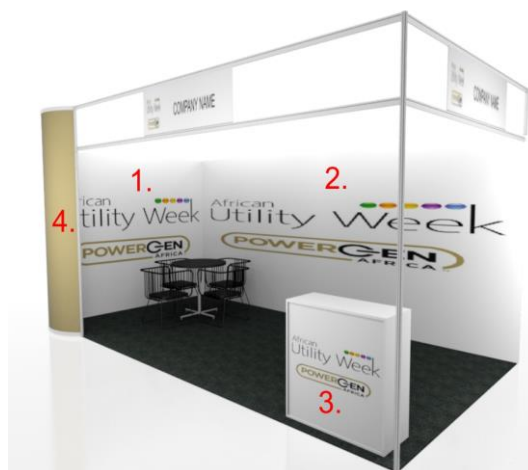
- 1. 2930(w)x2460(h)
- 2. 4910(w)x2460(h)
- 3. 960x960
- 4. 1073(w)x3000(h)
- Fascia print size 1500(w)x413(h)

OPTION 2: 5x3 FRONT FACING – R22 745.00



- 1. 2930(w)x2460(h)
- 2. 4910(w)x2460(h)
- 3. 2980(w)x2460(h)
- 4. 960x960
- 5. 1073(w)x3000(h)
- Fascia print size 1500(w)x413(h)

OPTION 2: 6X3 CORNER – R20 950.00



- 1. 2930(w)x2460(h)
- 2. 5900(w)x2460(h)
- 3. 960x960
- 4. 1073(w)x3000(h)
- Fascia print size 1500(w)x413(h)

OPTION 2: 6X3 FRONT FACING – R26 850.00



- 1. 2930(w)x2460(h)
- 2. 5900(w)x2460(h)
- 3. 2980(w)x2460(h)
- 4. 960x960
- 5. 1073(w)x3000(h)
- Fascia print size 1500(w)x413(h)



OPTION 3 SELECTION –

please tick your selection

PLEASE SELECT FURNITURE PACKAGE OPTION ON PAGE 2**OPTION 3: 3X3 CORNER – R18 145.00**

1. 1980(w)x2400(h)

2. 1980(w)x2400(h)

3. 960x960

4. 910(w)x2840(h)

Fascia print size 1500(w)x300(h)

OPTION 3: 3x3 FRONT FACING – R18 385.00

1. 1980(w)x2400(h)

5. 910(w)x2840(h)

2. 2970(w)x2400(h)

3. 1980(w)x2400(h)

4. 960x960

Fascia print size 1500(w)x300(h)

OPTION 3: 4X3 CORNER – R19 145.00

1. 1980(w)x2400(h)

2. 2970(w)x2400(h)

3. 960x960

4. 910(w)x2840(h)

Fascia print size 1500(w)x300(h)

OPTION 3: 4X3 FRONT FACING – R19 990.00

1. 1980(w)x2400(h)

2. 3960(w)x2400(h)

3. 1980(w)x2400(h)

4. 960x960

5. 910(w)x2840(h)

Fascia print size 1500(w)x300(h)



PLEASE SELECT FURNITURE PACKAGE OPTION ON PAGE 2**OPTION 3: 5X3 CORNER – R20 145.00**

- 1. 1980(w)x2400(h)
- 2. 3960(w)x2400(h)
- 3. 960x960
- 4. 910(w)x2840(h)
- Fascia print size 1500(w)x300(h)

OPTION 3: 5X3 FRONT – R22 350.00

- 1. 1980(w)x2400(h)
- 2. 4950(w)x2400(h)
- 3. 1980(w)x2400(h)
- 4. 960x960
- 5. 910(w)x2840(h)
- Fascia print size 1500(w)x300(h)

OPTION 3: 6X3 CORNER – R22 955.00

- 1. 1980(w)x2400(h)
- 2. 4950(w)x2400(h)
- 3. 960x960
- 4. 910(w)x2840(h)
- Fascia print size 1500(w)x300(h)

OPTION 3: 6X3 FRONT – R24 995.00

- 1. 1980(w)x2400(h)
- 2. 5940(w)x2400(h)
- 3. 1980(w)x2400(h)
- 4. 960x960
- 5. 910(w)x2840(h)
- Fascia print size 1500(w)x300(h)



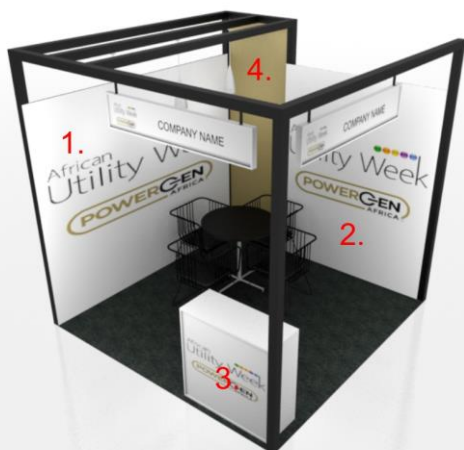
OPTION 4 SELECTION –



please tick your selection

PLEASE SELECT FURNITURE PACKAGE OPTION ON PAGE 2

OPTION 4: 3X3 CORNER – R16 500.00



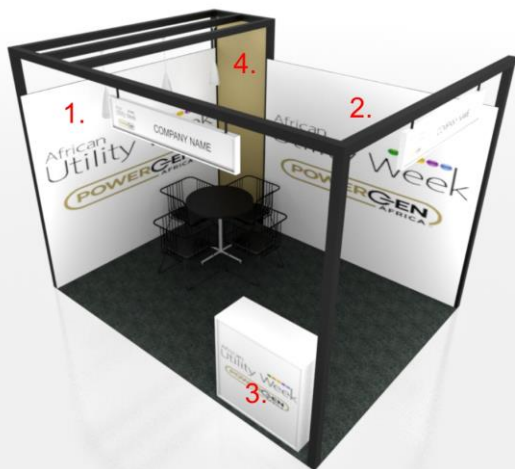
- 1. 2970(w)x2400(h)
- 2. 1980(w)x2400(h)
- 3. 960x960
- 4. 910(w)x2840(h)
- Fascia print size 1500(w)x300(h)

OPTION 4: 3X3 FRONT – R20 170.00



- 1. 2970(w)x2400(h)
- 2. 1980(w)x2400(h)
- 3. 2970(w)x2400(h))
- 4. 960x960
- 5. 910(w)x2840(h)
- Fascia print size 1500(w)x300(h)

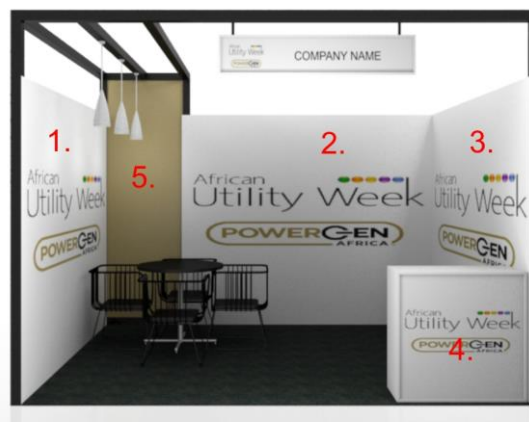
OPTION 4: 4X3 CORNER – R18 650.00



- 1. 2970(w)x2400(h)
- 2. 2970(w)x2400(h)
- 3. 960x960
- 4. 910(w)x2840(h)
- Fascia print size 1500(w)x300(h)

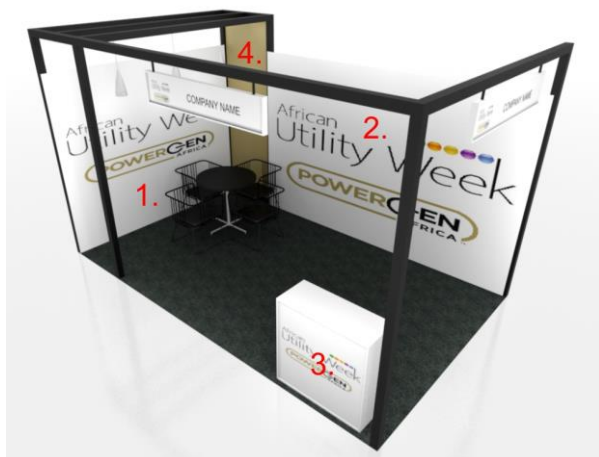
GL EVENTS SOUTH AFRICA | AUW POWERGEN 2022
7 – 9 JUNE 2022 | CTICC | Cape Town | CC21130
Please keep a copy for your records

OPTION 4: 4X3 FRONT – R21 750.00



- 1. 2970(w)x2400(h)
- 2. 2970(w)x2400(h)
- 3. 2970(w)x2400(h))
- 4. 960x960
- 5. 910(w)x2840(h)
- Fascia print size 1500(w)x300(h)



PLEASE SELECT FURNITURE PACKAGE OPTION ON PAGE 2**OPTION 4: 5X3 CORNER – R21 435.00**

- 1. 2970(w)x2400(h)
- 2. 3960(w)x2400(h)
- 3. 960x960
- 4. 910(w)x2840(h)
- Fascia print size 1500(w)x300(h)

OPTION 4: 5X3 FRONT – R24 378.00

- 1. 2970(w)x2400(h)
- 2. 3960(w)x2400(h)
- 3. 2970(w)x2400(h))
- 4. 960x960
- 5. 910(w)x2840(h)
- Fascia print size 1500(w)x300(h)

OPTION 4: 6X3 CORNER – R22 870.00

- 1. 2970(w)x2400(h)
- 2. 4950(w)x2400(h)
- 3. 960x960
- 4. 910(w)x2840(h)
- Fascia print size 1500(w)x300(h)

OPTION 4: 6X3 FRONT – R28 165.00

- 1. 2970(w)x2400(h)
- 2. 4950(w)x2400(h)
- 3. 2970(w)x2400(h))
- 4. 960x960
- 5. 910(w)x2840(h)
- Fascia print size 1500(w)x300(h)



STAND PLAN DIAGRAM

COMPANY NAME : _____

STAND NUMBER : _____

STAND NAME : _____

CONTACT PERSON : _____

TELEPHONE NUMBER : _____

EMAIL ADDRESS : _____

POSTAL ADDRESS : _____

VAT # [SA RESIDENTS] : _____

PLEASE NOTE : THIS FORM IS COMPULSORY.

TO ENSURE CORRECT PLANNING FOR THE EVENT, THE INSTALLATION OF YOUR SERVICE REQUIREMENTS AND THAT STANDS ARE OF A SUITABLE STANDARD, THIS FORM MUST BE COMPLETED.

On the grid provided please indicate the position of the services ordered.

1. Type of electrical connections i.e. plug point X, spot lights ϕ connection for own lights.
2. Position of equipment used.
3. Any other information not specified above

SIZE OF STAND ORDERED : _____ m X _____ m SCALE : One Block = _____





COMPANY NAME	:	
STAND NUMBER	:	
STAND NAME	:	
CONTACT PERSON	:	
TELEPHONE NUMBER	:	
EMAIL ADDRESS	:	
POSTAL ADDRESS	:	
VAT # [SA RESIDENTS]	:	

SEE OUR WEBSITE FOR IMAGES ON THESE ITEMS – www.gl-events.co.za



CARPET HIRE – RAW SPACE EXHIBITOR

COMPANY NAME	:	_____
STAND NUMBER	:	_____
STAND NAME	:	_____
CONTACT PERSON	:	_____
TELEPHONE NUMBER	:	_____
EMAIL ADDRESS	:	_____
POSTAL ADDRESS	:	_____
	:	_____
VAT # [SA RESIDENTS]	:	_____

GL EVENTS SOUTH AFRICA CAPE TOWN
VAT REGISTRATION NUMBER: 4610214399
SEE OUR WEBSITE FOR IMAGES ON THESE ITEMS – www.gl-events.co.za

COLOURS :

QUANTITY :

<input type="checkbox"/>	BLUE	_____ m ² @ R 35.00 per m ²	= R _____
<input type="checkbox"/>	CHARCOAL	_____ m ² @ R 27.50 per m ²	= R _____
<input type="checkbox"/>	GREEN	_____ m ² @ R 35.00 per m ²	= R _____
<input type="checkbox"/>	GREY	_____ m ² @ R 27.50 per m ²	= R _____
<input type="checkbox"/>	RED	_____ m ² @ R 35.00 per m ²	= R _____
<input type="checkbox"/>	BEIGE	_____ m ² @ R35.00 per m ²	=R_____

15% VAT = R _____

TOTAL [INCL VAT) = R _____

ROLE OUT CARPET ON REQUEST



DIGITAL BRANDING ON PANELS / FABRIC BANNERS

COMPANY NAME : _____

STAND NUMBER : _____

STAND NAME : _____

DCONTACT PERSON : _____

TELEPHONE NUMBER : _____

EMAIL ADDRESS : _____

POSTAL ADDRESS : _____

VAT # [SA RESIDENTS] : _____

GL EVENTS SOUTH AFRICA CAPE TOWN
VAT REGISTRATION NUMBER :4610214399

- ☐ We do require Art Work (digital prints) to be applied to our panels
- ☐ We would like Fabric Banner panels

INDIVIDUAL PANEL SIZE FOR DIGITAL PRINT:

- ACTUAL : 2393mm (h) x 963mm (w)
- VISUAL (for printing purposes) : 2380mm (h) x 950mm (w)

INDIVIDUAL PANEL SIZE FOR FABRIC BANNERS:

- ACTUAL : 2500mm (h) x 1000mm (w)

DESCRIPTION	QTY PANELS	PER PANEL	AMOUNT
Digital Print per panel (963 w x 2393 h) per panel		R 1195.00	
Fabric Banners per panel (1000 w x 2500 h) per panel / meter		R 1195.00	

ART WORK INFO

Artwork must be provided in High resolution PDF or Jpeg.
150 dpi at full size or 300 dpi half size.
Allow for 10mm bleed.

PICTURES

- CMYK (Convert RGB to CMYK)
- Do not embed scans, scans to be supplied separate from the document

FONTS

- fonts to be supplied
- (Ideally - convert type to paths/vector/curves)

COLOURS

- If any special colour matching is required, supply a pantone swatch / number
- All colours to be made up in correct pantone breakdown where applicable



FURNITURE

COMPANY NAME : _____

STAND NUMBER : _____

STAND NAME : _____

CONTACT PERSON : _____








TELEPHONE NUMBER : _____

EMAIL ADDRESS : _____

POSTAL ADDRESS : _____

VAT # [SA RESIDENTS] : _____

GL EVENTS SOUTH AFRICA CAPE TOWN
VAT REGISTRATION NUMBER: 4610214399

ITEM CODE	ITEM DESCRIPTION	IMAGE	COLOUR/S & DIMENTIONS	EXHIBITOR PRICE	QTY REQUIRED
HSR01	Carlton Office Chair		O/S BLACK	R215.00	
SR02	Lotus White		WHITE	R320.00	
SR03	Lotus Black		BLACK	R320.00	
SR04	Bellissima Chair - White		WHITE	R395.00	
H12	Aluminium Chair		SILVER	R420.00	
SR05	Toilex Café Chair		WOOD SEAT	R330.00	
INS01	Stella Chair		VARIOUS COLOURS	R230.00	














SR06	Clear BSS Café Chair		CLEAR/WOODEN LEG	R385.00	
SR07	White BSS Café Chair		WHITE	R385.00	
SR09	Grey Bucket Chair wooden leg		GREY/WOODEN LEG	R395.00	
SR10	Clear Ghost chair with arms		CLEAR	R285	
H21	Waterfall Barstool		WHITE	R475.00	
H27	Aluminium Barstool		SILVER	R480.00	
H29	Divo Barstool		WHITE	R480.00	
H33	Galati Barstool		WHITE WITH GLOSS BROWN BACK	R480.00	
SR12	Solar Barstool		VARIOUS COLOURS	R280.00	
SR13	Grace Barstool		LIGH GREY SEAT/WHITE BACK	R480.00	
SR15	Leaf Barstool		WHITE	R295.00	



SR16	Felix Barstools		VAROUS COLOURS	R295.00							
SR17	Squiggle Barstool		GREY	R295.00							
SR18	Ghost Barstool		CLEAR	R385.00							
SR19	Sapphire Barstool		VARIOUS COLOURS	R385.00							
SR21	Cocktail Plinth		600mm x 600mm x 1.1mH	R750.00							
SR22	Glass cocktail Table			R650.00							
SR23	BSS Cocktail Table		WHITE TOP WOODEN LEG	R550.00							
SR24	Chrome Cocktail Table		H750MM X D 900MM	R680.00							
SR25	Chrome cocktail Table with colour Top		<table><tr><td>WHITE</td><td>RED</td></tr><tr><td>BLACK</td><td>BLUE</td></tr><tr><td>BEECH WOOD</td><td>YELLOW</td></tr></table>	WHITE	RED	BLACK	BLUE	BEECH WOOD	YELLOW	R780.00	
WHITE	RED										
BLACK	BLUE										
BEECH WOOD	YELLOW										



SR26	Chrome Cafe Table with colour Top		WHITE	RED	R665.00	
			BLACK	BLUE		
			BEECH WOOD	YELLOW		
SR27	Square Top café Plinth		600mm x600mm x 750H		R630.00	
SR28	Chrome Café Table		H710 x D900		R630.00	
SR32	Amber Glass Coffee Table		H450MM W700MM D500MM		R650.00	
H47a	Glass Side Table		500x500		R450.00	
SR33	Bent Glass Coffee Table		BENT GLASS		R950.00	
DC01	Floating Coffee Table				R570.00	
SR34	Spider Coffee table		VARIOUS COLOURS		R550.00	
SR37	White Metal Coffee table		WHITE/METAL		R550.00	
SR39	Groove Coffee Table		WHITE		R720.00	
SR40	Tub Chair		BLACK & WHITE H720 L550 D700		R950.00	
SR41	Single Seater Couch		WHITE , BLACK, BROWN		R1100.00	

SR42	DBL Seater Couch		WHITE, BLACK, BROWN	R1500.00	
SR43	Cube Ottoman		VARIOUS COLOURS	R320.00	
SR44	Normandy Single Seater		CHARCOAL and GREY	R1100.00	
SR45	Normandy Double Seater		CHARCOAL and GREY	R1536.00	
SR46	Lisbon Single Chair		DARK GREY / LIGHT GREY / PINK	R1100.00	
SR47	Navy Blue Double Seater		NAVY	R1200.00	
H68	Zig-Zag Brochure holder			R595.00	
H63	Maxima Curved Bar Counter		H1116mm W1595mm D610mm	R1540.00	
H64	Octanorm Bar Counter		H900mm W1010mm D500mm	R780.00	
H72	Chrome ROPE Stanchions		Per 1 Metre Unit	R350.00	

SR50	Water cooler with 20L water			R1550.00	
H75	Pedestal Display Plinth		H500mm W500mm D500mm	R260.00	
SR51	Waste Paper Bin Small		H290mm D290mm	R60.00	
H78	Large Waste Bin - 25lt		H760 D400	R160.00	
H83a	Large Refrigerator		220 Litres	R2250.00	
H83b	Small Refrigerator		150 Litres	R1695.00	
H84	Newline Cupboard	 With a lock	H900mm W1010mm D520mm	R1020.00	
H85	Octanorm Cupboard	 With a lock	H900mm W1010mm D500mm	R950.00	
H87	Octanorm Glass Top Counter	 with a lock	H900mm W1030mm D530mm	R1220.00	
H88	New line Showcase Large	 With a lock	H1980mm W1030mm D500mm	R1890.00	
H89	Octanorm Showcase Large	 With a lock	H2000mm W1030mm D530mm	R1690.00	
H90	Newline Showcase Small	 With a lock	H1980mm W500mm D500mm	R1490.00	
H91	Octanorm Showcase Small	 With a lock	H2000mm W530mm D530mm	R1590.00	

H92	Standing Shelf		H1360mm W990mm D495mm	R780.00	
H103	Veneer Tech fold up counter		H940mm W1580mm D600mm	R680.00	
SR54	Trestle Table with fitted black cloth		1800 X 450	R395.00	
H125	Conference Table with fitted black cloth		1800 X 400	R395.00	
H107a	Flat Shelves	NO PICTURE AVAILABLE		R255.00	
H123	Shelf Brackets	NO PICTURE AVAILABLE		R100.00	
	Plasma Bracket	MELAMINE BOARD TO MOUNT 42" PLASMA		R280.00	



ELECTRICAL HIRE

COMPANY NAME : _____

STAND NUMBER : _____

STAND NAME : _____

CONTACT PERSON : _____

TELEPHONE NUMBER : _____

EMAIL ADDRESS : _____

POSTAL ADDRESS : _____

VAT # [SA RESIDENTS] : _____

GL EVENTS SOUTH AFRICA CAPE TOWN

VAT REGISTRATION NUMBER: 4610214399

SEE OUR WEBSITE FOR IMAGES ON THESE ITEMS – www.gl-events.co.za

DESCRIPTION	QTY	PRICE EXCL. VAT	TOTAL
Three Phase Power Connection Only (Please produce a C.O.C)		R 1120.00	
30 Amp Single Phase Distribution Board		R 2 600.00	
30 Amp Three Phase Distribution Board		R 3100.00	
60 Amp Three Phase Distribution Board		R 3 979.00	
125 Amp Three Phase Distribution Board		R 5 353.00	
160 Amp Three Phase Distribution Board		R 6 375.60	
15 Amp Plug Point - *see note NB		R 255.00	
2,4m Two Lamp Fluorescent Light		R 365.00	
1,5m Two Lamp Fluorescent Light		R 263.00	
0,9m / 1,2m Two Lamp Fluorescent Light		R 214.00	
50 Watt Long Arm Spot Light		R 345.00	
50 Watt Down Light		R 295.00	
150 Watt Spot Light		R 385.00	
500 Watt Quartz Fitting		R 233.00	
1500 Watt Quartz Fitting		R 360.00	
150 Watt Metal Halide		R 924.00	
Exhibitors Connection		R 270.00	
		TOTAL EXCL VAT:	

PLEASE NOTE THAT PRICES EXCLUDE 15% V.A.T [SA RESIDENTS ONLY]

*NB: If you have not opted for a 'package stand', and do require electrics; plug points need to be ordered along with a power source [DB – Distribution Board] for power supply. We suggest minimally a 30 Amp Single Phase Distribution Board be ordered. This recommendation is based on light currency only. For heavy current usage, a larger power supply unit may be required. Please feel free to contact GL EVENTS for assistance, on +27 21 526 3200.

AUDIO VISUAL HIRE

COMPANY NAME : _____

STAND NUMBER : _____

STAND NAME : _____

CONTACT PERSON : _____

TELEPHONE NUMBER : _____

EMAIL ADDRESS : _____

POSTAL ADDRESS : _____

VAT # [SA RESIDENTS] : _____

GL EVENTS SOUTH AFRICA CAPE TOWN
VAT REGISTRATION NUMBER: 4610214399

PLASMA SCREENS

SIZE	DESCRIPTION	ACTUAL SIZE	QTY	PRICE PER SHOW	DAYS REQUIRED	TOTAL
42"	Plasma Screen	1020mm x 605mm x 95mm		R 3685.00	03	
50"	Plasma Screen	1210mm x 724mm x 95mm		R 5445.00	03	
65"	Plasma Screen	1554mm x 925mm x 95mm		R 7350.00	03	

LCD MONITORS | HD READY

SIZE	DESCRIPTION	ACTUAL SIZE	QTY	PRICE PER SHOW	DAYS REQUIRED	TOTAL
19"	LCD Monitor			R 1300.00	03	
20"	LCD Monitor			R 1300.00	03	
32"	LCD Monitor			R 2400.00	03	

PLEASE INDICATE IF YOU WANT FREESTANDING OR MOUNTED

SIZE	DESCRIPTION	ACTUAL SIZE	QTY	PRICE PER SHOW	DAYS REQUIRED	TOTAL
	BRACKET	TO MOUNT		R285	03	
	STAND	INCLUSIVE		0	03	
TOTAL EXCL VAT:						

PLEASE NOTE THAT PRICES EXCLUDE 15% V.A.T [SA RESIDENTS ONLY]

PLANT HIRE

COMPANY NAME : _____

STAND NUMBER : _____

STAND NAME : _____

CONTACT PERSON : _____

TELEPHONE NUMBER : _____

EMAIL ADDRESS : _____

POSTAL ADDRESS : _____

VAT # [SA RESIDENTS] : _____

GL EVENTS SOUTH AFRICA CAPE TOWN
VAT REGISTRATION NUMBER: 4610214399

PLEASE NOTE THAT PRICES EXCLUDE 15% V.A.T [SA RESIDENTS ONLY]

PLEASE TICK YOUR SELECTED POT SIZE AND COLOUR AS WELL AS YOUR SELECTION OF PLANT. ALL PLANTS CAN FIT INTO YOUR SELECTED POT SIZE – TALL OR SHORT - DESK PLANT IS A SEPARATE PRICE



POTTED PLANT @ R1400.00



DESK PLANT @ R790.00



QUANTITY REQUIRED

TALL POTS



SHORT POTS



PLANT SELECTION



GENERAL TERMS

The above items are for hire, and remain the property of GL EVENTS SOUTH AFRICA PTY. This quotation is subject to the following terms & conditions:

Conditions of Hire & Supply:

Orders subject to stock availability.

Items hired, remain the property of GL EVENTS SOUTH AFRICA PTY

NO GOODS WILL BE DELIVERED, UNLESS PAID FOR IN FULL WITH ORDER.

Late orders received after the cut off time will be subject to a surcharge of 20%.

Goods damaged, will be charged to the relevant exhibitor.

A refundable key deposit will be charged on locks & keys.

Items supplied with plug leads & lighting – prices do not include connection fees.

The risk of all furniture passes to the client on delivery.

Payment terms:

Should this quotation be acceptable to you, **we require a (100%) one hundred percent payment on acceptance**, with payment also being made by either bank guaranteed cheque, cash or direct deposit.

Bank details:	HSBC BANK
ACCOUNT NAME	GL EVENTS SOUTH AFRICA (PTY)
BRANCH	HSBS JOHANNESBURG
BRANCH NUMBER	587000
ACCOUNT NUMBER	121 012 678 001

Please state the quote reference number when making payment.

Interest on all overdue accounts will be levied at a rate of 2% (two percent) above the Prime Overdraft Lending Rate of Standard Bank.

Conditions of Hire & Supply:

Orders subject to stock availability

Items hired, remain the property of GL EVENTS SOUTH AFRICA PTY

No goods will be delivered, unless paid for in full with order.

Late orders received after the cut off time will subject to surcharge of 50%.

Goods damaged, will be charged to the relevant exhibitor

A refundable key deposit will be charged on locks & keys

Items supplied with plug leads and lighting – prices do not include connection fees

The risk of all furniture passes to the client on delivery

Period of validity:

This quotation is valid for 7 (seven) days from date of quotation.

Should any additions and/or changes to this quotation be required once approved, GL EVENTS SOUTH AFRICA reserves the right to revise the quotation. Furthermore, GL EVENTS SOUTH AFRICA PTY may refuse to enter into a revised quotation at its sole and absolute discretion, notwithstanding the fact that the initial quotation has been paid in full.

Risk:

The risk of all equipment shall pass to the customer on delivery thereof by GL EVENTS SOUTH AFRICA and the customer shall ensure that adequate insurance cover has been secured against all kinds of risk that may occur, including Public Liability Insurance. GL EVENTS SOUTH AFRICA will not be held responsible in any way whatsoever for the loss of any equipment of whatsoever nature. The customer shall ensure that all posters, signage and the like, affixed to the equipment, and shall be removed by the customer, prior to GL EVENTS SOUTH AFRICA breaking down the stand/exhibition.



Availability:

The availability of equipment provided in terms of this quotation can only be confirmed upon acceptance of this quotation and the deposit having been paid accordingly.

Confirmation:

This quotation is not binding until GL EVENTS SOUTH AFRICA has received a signed acceptance, and an official order, together with the required (50%) fifty percent deposit. Full balance is required prior to build up day.

Storage Facility:

This service is not provided, unless specifically agreed and accepted under contract, by GL EVENTS SOUTH AFRICA

Stand Dressing:

This service is not provided, unless specifically agreed and accepted under contract, by GL EVENTS SOUTH AFRICA

Cancellation:

Should this quotation be cancelled after acceptance hereof, more than 5 (five) days before the event, (50%) fifty percent of the quoted price shall constitute an agreed liquidated damage amount, which will be liable by the customer to GL EVENTS SOUTH AFRICA. Should the customer cancel this quotation within 5 (five) days of the event, the full amount herein will remain owing and payable by the customer to GL EVENTS SOUTH AFRICA.

Ownership:

The equipment provided in terms of this quotation, is for hire, and will always remain the property of GL EVENTS SOUTH AFRICA.

SERVICE FORM
DEADLINE:
19 MAY 2021

PLEASE APPROVE BY COMPLETION OF THE BELOW, EMAIL YOUR OFFICIAL ORDER TO BIANCA VAN DEWENTER

Email: bianca.vandewenter@gl-events.com

I/WE ACCEPT YOUR QUOTATION _____ DATE: _____

We trust the information provided meets with your approval and look forward to hearing from you in due course.

Kind Regards,

Caren Cloete

PROJECT MANAGER

Caren.cloete@gl-events.com



ADDENDUM D




GIFTING CATALOGUE

Gift catalogue





ITEM	DESCRIPTION	MINIMUM NO. OF UNITS	TOTAL COST PER ITEM	EXAMPLE
USB DRIVE				
Option 1	USB Drive 1 (16GB)	200 units	R165,00	
Option 2	USB Drive 2 (8GB)	200 units	R150,00	
Option 3	USB Drive 3 (8GB)	200 units	R130,00	

Gift catalogue

	DESCRIPTION	MINIMUM NO. OF UNITS	TOTAL COST PER ITEM	EXAMPLE
POWER BANK				
Option 1	Power Bank 1 (4000 mAh)	200 units	R230,00	
Option 2	Power Bank 2 (5000 mAh)	200 units	R290,00	
Option 3	Power Bank 3 (5000 mAh)	200 units	R300,00	

Gift catalogue



ITEM	DESCRIPTION	MINIMUM NO. OF UNITS	TOTAL COST PER ITEM	EXAMPLE
A5 NOTEBOOK				
Option 1	A5 with an eco-friendly pen in a kraft paper envelope	200 units	R 55,00	
Option 2	A5 hard cover	200 units	R60,00	
Option 3	A5 eco-friendly cork hard over	200 unit	R90,00	